

## Gather.town Attendee Resources

### *Beacon When We're Apart*

Please read through the following resources in-full to learn how to use the virtual platform, gather.town. If you require further assistance that is not answered in the below articles, please email [forum@collaborativepractice.com](mailto:forum@collaborativepractice.com) so we can assist you.

### **First time in gather.town?**

[HERE](#) is what to expect! This is the exact process you will follow, before entering the 2021 Forum Event space.

[Setting or Changing Your Name and Character Style](#)

### **Is the Platform not allowing you access to the event space?**

If the platform is showing you the below message upon entering your email address, make sure you are entering the same email you used to register for Forum. If this still does not resolve the issue, please email [forum@collaborativepractice.com](mailto:forum@collaborativepractice.com) the email address you would like to use to gain access to the platform, and we will grant you access.

This is an access protected space on Gather.

The email address you are signed in with, [mking@onadvertising.com](mailto:mking@onadvertising.com), is not on the guest list for this space. If this is not the right email, sign out here:

Sign Out

If you believe you are receiving this message in error, check for typos, or reach out to the event's help contact at the event administrator.

## Troubleshooting Articles

Microphone / Camera troubleshooting: [Audio / Visual Troubleshooting Tips](#)

Web Browser troubleshooting: [Browser Settings & Permissions](#)

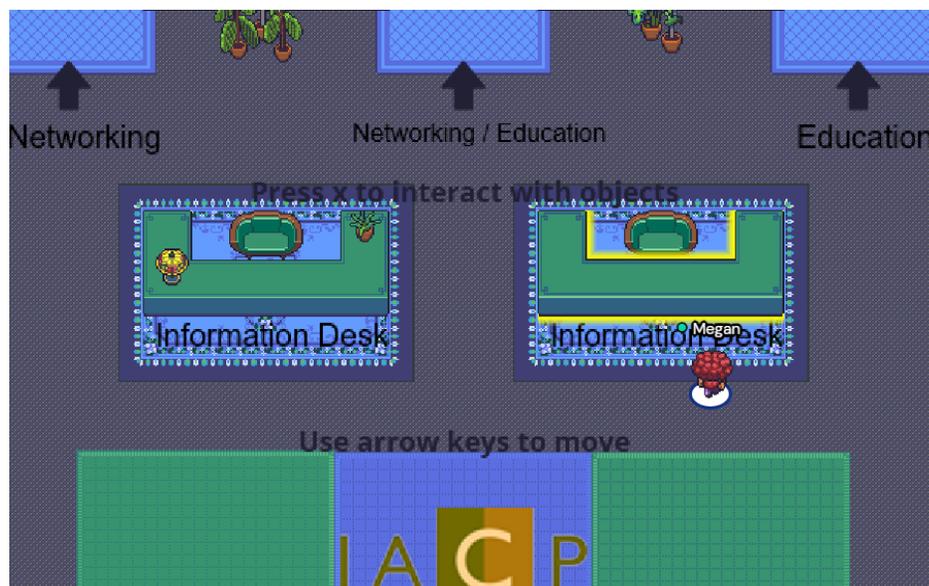
*\*We recommend using Google Chrome to avoid potential issues!*

[Help! I can't move! And/or all I see is a black background](#)

## How to Attend Workshops

All workshops will be held over Zoom. The Virtual Forum Schedule, which will be referred to multiple times below, is a comprehensive PDF document that contains the workshops being offered and the zoom links to watch the workshops. These are clickable links, you will click on the session you would like to attend 1 to 2 minutes before the session start time. It will then open up Zoom on your device. After the sessions, you can return to Gather Town in your browser. The Virtual Forum Schedule is posted all throughout the virtual event space and will be your responsibility to find. Please continue reading this section for directions on finding the Virtual Forum Schedule.

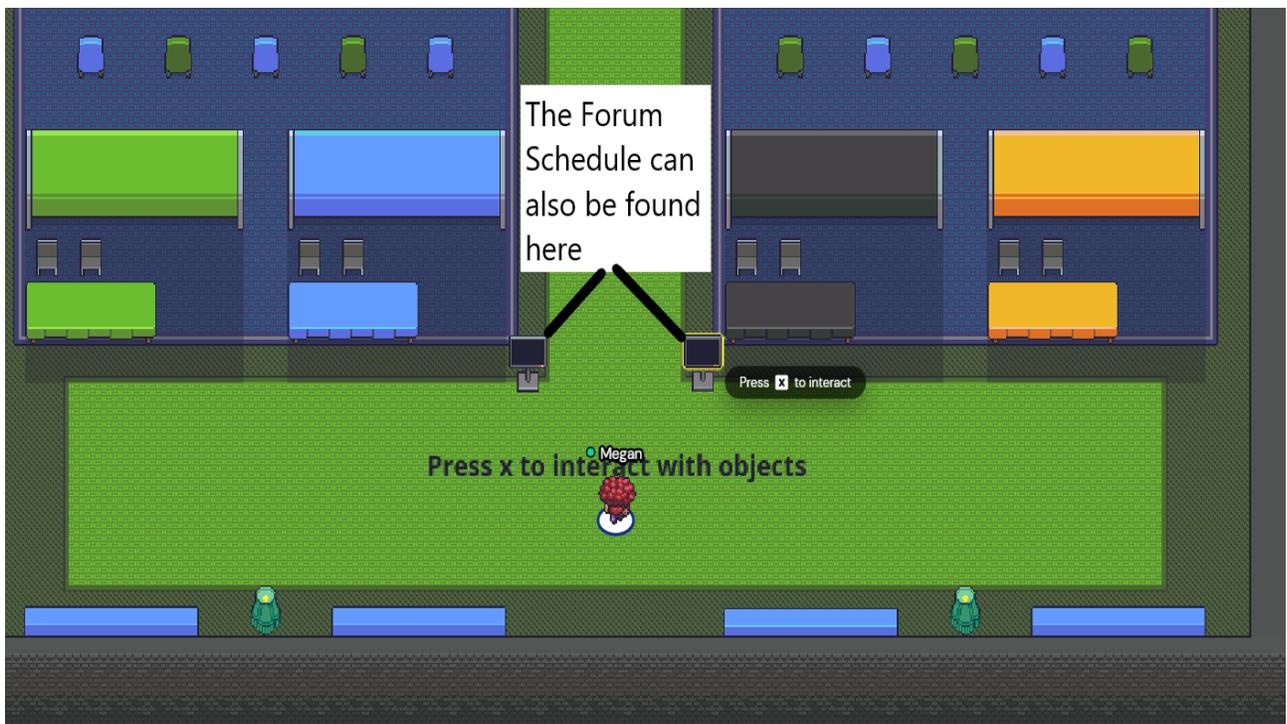
Below is a screenshot of the lobby in our Virtual Event Space:



To find the Virtual Forum Schedule, you will make your way to the Information Desk, located in the lobby.

You will notice that the desk glows gold when your avatar gets close to it. Press the 'x' key on your keyboard when the desk glows, and the Virtual Forum Schedule will appear. You can click the zoom links from there.

*Please Note: The Virtual Forum Schedule can be located in various areas. The reception desk may become busy, just like at live events. You can also find the Schedule in the Educational Workshop Room on the map, by interacting with glowing objects. See below for an example of where the Virtual Forum Schedule will be located in the Educational workshop room.*



## Workshop Interpretation

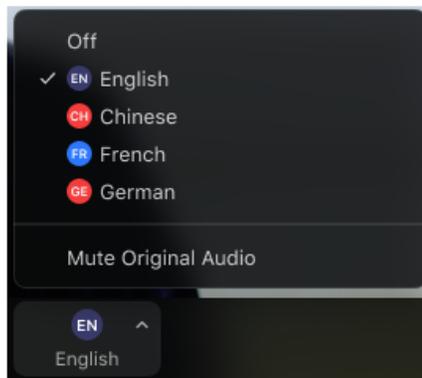
Selected workshops will be interpreted into Portuguese for our Brazilian Collaborative Practice Community. Please refer to the Forum Notebook to see which workshops are being interpreted.

One workshop, VWS #3, is being interpreted into English from Portuguese. We are very excited about this opportunity, as we expand our Collaborative Practice Community internationally. Please see below for instructions on how to change the language you hear:

### How to listen to Language Interpretation



1. In your meeting/webinar controls, click **Interpretation** .
2. Click the language that you would like to hear.



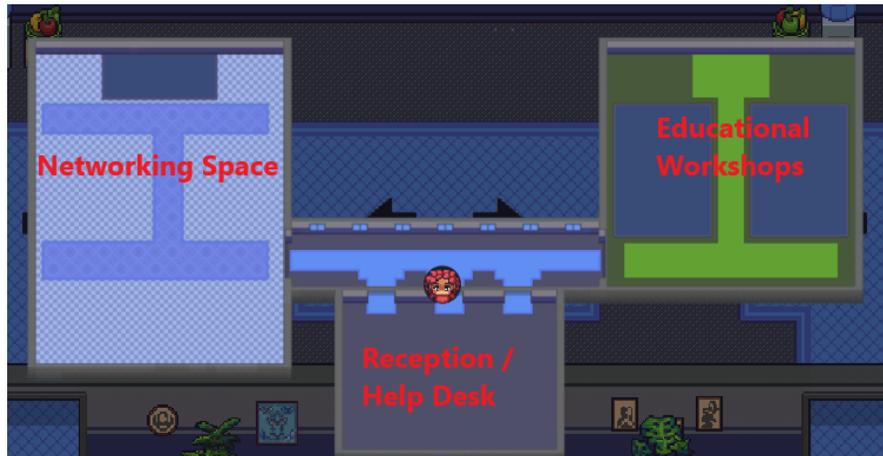
3. (Optional) To hear the interpreted language only, click **Mute Original Audio**.

#### Notes:

- You must join the meeting audio through your computer audio/VoIP. You cannot listen to language interpretation if you use the [dial-in](#) or [call me](#) phone audio features.
- As a participant joining a language channel, you can broadcast back into the main audio channel if you unmute your audio and speak.

## How to Network with Others

There are several places to network in the virtual event space. Please refer to the map below:



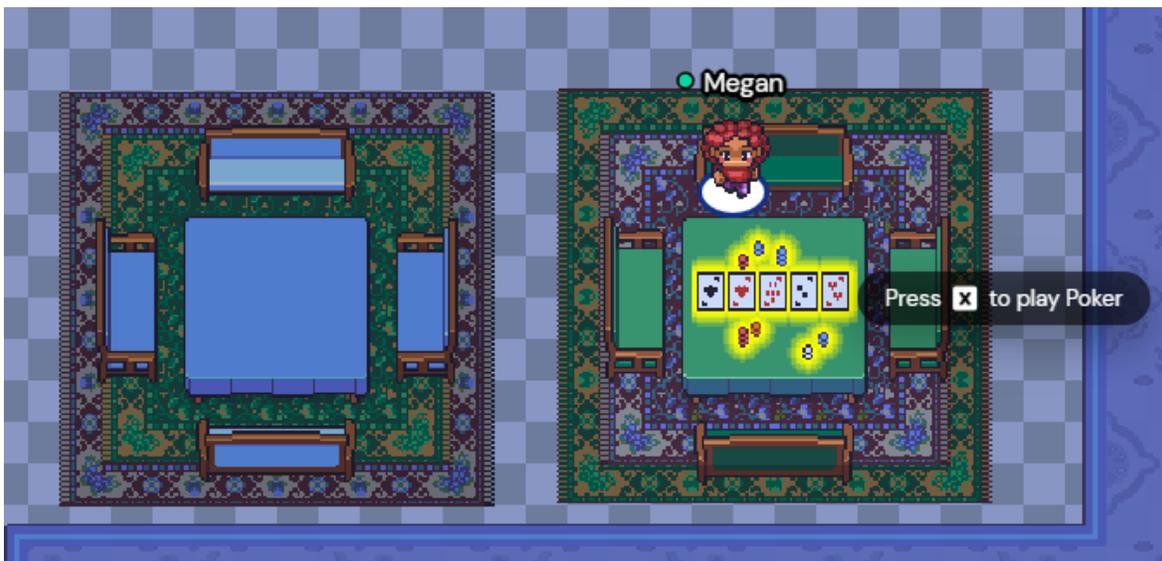
Socialize and connect with other Forum attendees in the Networking lounge. Enjoy a virtual drink at the bar (it's free), try your hand at one of the many games, or hang out in a private space and catch up with acquaintances old and new!

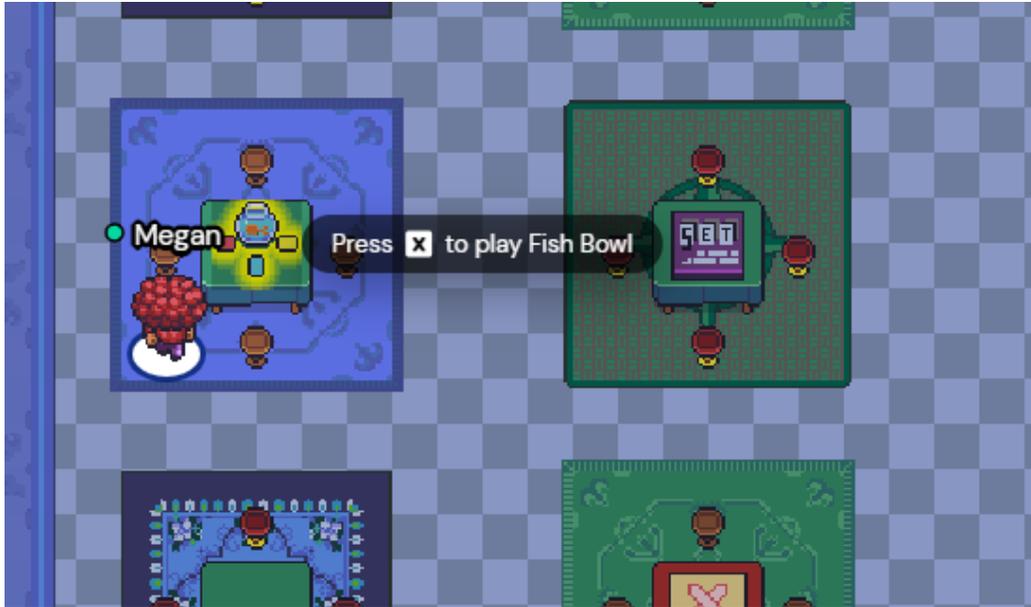
There is a designated networking space on the left side of the map. This space includes a bar, several private spaces and an area for games

**Private event space:** An area where you and others can go to chat in private. You will all enter the same private event space (ex: the bar) and you will be able to see and chat with each other. *Please note - others can join this space at any time!* Refer to the screenshot below, which demonstrates how you know you have entered a private space.



**Playing Games:** There are several games in the networking space for you to enjoy with your friends! To play the games, you will simply walk up to the game tables and press 'x' on your keyboard once the tables begin to glow. See screenshots below for an example:





## Helpful Articles To Get the Most Out of Gather.town

[How to View and Navigate Your Video Calls](#)

[How to use Emotes](#)

[How to Follow Others on the Map](#)

[How to Chat with Others](#)

[How to Turn off Someone Else's video / audio](#)