

2023 IACP Committee and Task Force Charges

Access to Collaboration Committee: Adam Cordover

The IACP is committed to promoting and assisting in the development of programs that make Collaborative Practice available to those families with modest means. Our committee will take the following steps to achieve this goal:

- Collecting information from IACP members about existing pro bono, low cost, modest means and streamlined programs.
- Sharing information about existing programs and initiatives that are intended to increase access to the Collaborative Practice model with IACP members through the website, social media, the Collaborative Connection, the Collaborative Review, the Speakers Bureau, the annual Forum and other platforms.
- Creating a community of professionals who are initiating, or operating programs or initiatives intended to increase access to the Collaborative Practice model. The purpose of the community is to provide the opportunity for members to learn and support each other in this work.
- Encouraging and supporting IACP members to establish new programs intended to increase access to the Collaborative Practice model by creating a community of like-minded professionals and sharing information about best practices. This includes proposing a new Grant for Access programs to the IACP Board of Directors.

Expectations:

- Monthly meetings of one hour via Zoom.
- Some committee members may participate in a webinar and/or a workshop at the next Forum.
- Occasional voluntary tasks between meetings such as reaching out to practice groups to determine if they have an access program.

Education and Training Committee: AJ Skogerson, Tricia Peters, and Julia McAninch

Training professionals has been one of the ways IACP has approached transforming the way families resolve conflict. Through training professionals, we equip them with a new lens and skills in which to approach their conflict resolution work. This has been done primarily through workshops annually at Forum but more recently has expanded through Webinars, Seminar, and coming soon, on-demand offerings.

Training, or teaching skills and their practical application over a shorter period of time, has been an area of strength for IACP. Education, or teaching theoretical foundations to

increase knowledge over an extended period, is an expanding area for IACP. This committee will do the exciting work of defining the arc of education for IACP. This will include defining the focus, the path, the branding, and the systems to support the programming.

Training will be supported by this committee through webinars. The Committee serves as the Webinar Review Panel and will make requests to members to submit webinars, select webinars submitted from IACP members, and develop a system with IACP staff for keeping a webinar program occurring monthly.

Education will be supported by this committee through seminar. The Committee serves as the Seminar Review Panel and will make requests to members to submit seminars, select seminars submitted from IACP members, and develop a system with IACP staff for keeping seminar program occurring on a quarterly basis.

The committee will continue to develop and support on-demand offerings by making requests to members to repeat or create new online courses available via video recordings. The committee will consider how these videos may fit within the core curriculum. The branding and systems to support on-demand offerings will be developed with input from IACP staff.

Ongoing efforts are made by this committee to advance the availability of continuing education credits for as many of IACP's training and education offerings as possible, supporting the IACP Staff in their pursuit and maintenance of requirements to make them as broadly applicable to our members.

Expectations:

- The committee will meet once a month for 1-1/2 hours. Meetings will be the second Monday of the month from 2:30 – 4 p.m. Pacific Time.
- Subcommittee work will be a component of the overall committee work. Committee members will be asked to participate in work between meetings, being mindful of the many priorities.

Forum Workshop Proposal Review Committee: Brian Galbraith

The Forum Workshop Proposal Review Committee will review workshop proposals for the 2023 Forum and provide critical input on workshop selection. We need a large and diverse committee, and members will have a significant impact on the Forum program! There are no meetings, and this committee's work will take place over a few weeks in February-April via email and electronic surveys.

Forum Local Host Committee: Brian Galbraith

The next Forum is in Toronto, Canada We need people local to Toronto and also encourage people from the surrounding area and Northeastern United States and beyond who are interested in supporting the Forum and having fun in the process. Members from any location are welcome to join in the CEU/CLE subcommittee.

We will establish four subcommittees:

1. **Outreach** – This subcommittee will work with IACP staff to promote the Forum locally, regionally, nationally, and internationally. The primary focus will be on promoting it and creating buy-in locally and regionally.
2. **Sponsorships** – This subcommittee will work with IACP staff and the IACP Fundraising committee to raise sponsorships locally, nationally, and internationally in support of the Forum.
3. **Local Experts** – This subcommittee will assist in the following tasks, assuming that the Forum will be in person:
 - a. Providing information about local activities for Forum attendees and families to participate in during Forum;
 - b. Find ways to Promote Collaborative Practice regionally (could include government proclamations, media attention, etc.);
 - c. Find local/provincial/regional vendors to make contributions for thank-you bag/goodie bag.
4. **CLE/CEU's** - This subcommittee will work to attain credits locally and will seek out other individuals to assist doing so in their communities. (Open to members from any location)

Expectations:

- The committee will meet monthly commencing in January.
- Each member will serve on at least one subcommittee.
- Each member will have individual responsibilities between meetings to make progress for their subcommittee.
- Reach out to potential sponsors for the Forum/IACP.

Fundraising Committee: Kevin Scudder

The Fundraising Committee provides crucial support for IACP's mission by raising funds for the organization that fills the gap between the cost of running the organization and the other sources of revenue that comes into the organization that allows IACP to provide the offerings it does and, as we grow, to continue to support Collaborative Practice in existing communities and bring the practice to new communities. Our goal is to build on the foundational work and successes of this Committee's previous years' efforts, taking what we learned from that work to ever improve what we do in increasing the number of donors, the total dollar amount of donations made to IACP and, this year, an increase in the number of Legacy Society commitments which will provide sustained funding for IACP's operating budget for years to come.

Expectations:

- Regular participation in one-hour monthly Committee Meetings via Zoom. This
- Committee meets twelve months during the year.
- Members will be asked to choose one area of this Committee's subcommittees in which to "specialize". Whichever area you choose to focus your energy, you will be expected to be timely in the completion of your tasks and clear in your communications to the Co-Chairs and Committee members.
- Directly solicit prospective donors for Sustaining Link, Leadership Link, Count-Me-In, and endowed Legacy Society donations.
- Help with the review and adjustments of our existing fundraising structure to achieve our objectives.
- Explore and recommend other methods of fundraising for IACP in addition to the annual giving, i.e., Leadership Links, Sustaining Links, and Count-Me-In Campaigns.
- Engage and relationship-build with Collaborative Professionals (individually and through Practice Groups), including current and former Leadership Links, Sustaining Links, and Count-Me-In donors.
- Nurture the success of the Sustaining Links program and invite more committed Collaborative professionals to take part in this program on a sustained basis, making them
- aware of additional benefits (i.e. quarterly Zoom video trainings) as an incentive to be part of this program;
- Continue development, fostering and nurturing of a cultural community of generous donors and financial support to mainstream the concept of financial donations.
- Reevaluate and review how we use resources (i.e. Board members, Committee members, etc.) to assist with fundraising and open new fundraising avenues;
- Explore new fundraising opportunities to help achieve our goals and undertake a direct study of fundraising ideas, efforts and campaigns.
- Continue development of potential sponsors for the Forum and partnerships with IACP.
- Be part of an education campaign geared to those outside the US to help shift the fundraising paradigm in their countries while being culturally sensitive.
- Participate in other activities identified by the Committee.
- Sign up for times at the Count-Me-In at the Toronto, 2023 Forum: and,
- Most importantly, have fun being on one of IACP's most important Committees.

Inclusion, Diversity, Equity, and Accessibility (I.D.E.A.) Committee: Selina Trigg and Rajan Chettiar, Co-chairs

A professional group with a shared vision of creating peace through transforming the way the world resolves disputes with the lens of inclusivity, diversity, equity, and accessibility (IDEA).

Collaborative Practice clients and professionals mostly look alike. They are white, heterosexual, middle or upper class, self-employed, middle-aged and have some post-secondary education.

Why is Collaborative Practice only attracting such a narrow group of professionals and clients? What impediments need to be overcome so that our clients and professionals are more representative of the diversity of the world? What can the IACP do to increase the diversity of our professional community and our client base?

The IACP is committed to achieving IDEA within its entire membership around the world.

The task of our committee is to evaluate where we stand, identify areas needing strengthening, and propose and implement actions that will bring about meaningful change.

Our committee will be advising the IACP board, executive director, forum planners, and other committees about concrete steps they can take to foster IDEA throughout our organization. We will provide information and take initiative in the greater collaborative community to foster diversity among our professionals and our clientele.

Our committee will be setting the direction for future years and has a strategic plan we are working from for the next several years. We invite you to get involved so that you can make the greatest impact going forward.

We will continue our commitment to have a committee that is diverse in terms of race, age, sexual orientation, gender, class background, ability, language, geography, and professions.

Expectations:

The committee will initially meet the second Monday of each month, 5 – 6:30 a.m. PDT and then rotate the date and time in order to accommodate our global committee membership and balance the hardship of differing time zones.

The committee work is ongoing, so the committee meets every month, December through November.

Subcommittee work is a critical component of the overall committee work. Committee members will be asked to participate in various tasks and projects between meetings, including reviewing and providing comments on materials from within IACP.

Membership and Outreach Committee: Cheryl Panther and Erin McKee - Hannigan, Co-chairs

Membership and Outreach is one of the IACP's most important and essential committees. Our mission is to spread the word globally on Collaborative Practice. In doing so, our hope is to build respect and appreciation for the leading role of the IACP, drive membership, and provide critical resources for our continued work. A core component of that effort is our constant focus on maintaining and creating value for IACP members.

The 2023 committee year begins in December 2022 and concludes in November 2023. This is a year-round committee, as the work of outreach and membership is continuous.

Our committed, thoughtful, hardworking committee members will focus on these goals for the 2023 committee year:

- Outreach by committee members to lapsing IACP members as needed to support existing efforts by IACP staff. This work is divided among the committee members to ensure the task is manageable and not burdensome.
- Develop **and** implement a plan for outreach to collaboratively trained professionals who are not yet IACP members with a goal of increasing IACP membership.
- In partnership with the Practice Group Development committee, develop a plan to support practice group growth and connections to IACP for practice group members.
- Identification of barriers to membership and development of a work plan to address them.
- Work with IACP Staff to update and communicate IACP Membership Benefits and adapt Membership Benefits communications as appropriate for various regions of the globe.
- Host Welcome Inn events via Zoom in January, May, and August as a mechanism to integrate newer and returning members into IACP, help them network with more experienced practitioners, and provide education regarding IACP member resources. Two of these events are time zone friendly to non-North American professionals.
- Host a Special Gathering in-person at IACP Forum in the spirit of the Welcome Inn events.
- Discuss a plan for inclusion of IACP membership materials, for ease of joining, to participants of any Introductory Collaborative Practice training. This will require outreach to trainers to facilitate this effort.
- Continue to solicit and review for collaborative content created by members, both free and for fee, for possible inclusion on the IACP website to be accessible to other members. This is a benefit both to those creating the content and members who may be interested in accessing the content.
- Continue to explore viability of an IACP podcast. If viable, create a workplan to support the initiative.
- Support IACP staff during the transition to a standardized dues renewal cycle.

Expectations:

The committee will meet once each month for 1 hour. Meetings are the third Tuesday of the month from 2:00 pm – 3:00 pm Pacific Time. Members will be sent a recurring Zoom invitation to populate their calendar.

Subcommittee work will be a component of the overall committee work. Committee members will be asked to participate in work between meetings, so that meeting time is used efficiently.

Practice Group Development Committee: Selina Trigg and Erinn McKee - Hannigan, Co-Chairs

Practice Groups serve as the backbone of the Collaborative movement. Practice Groups connect, educate, and provide resources to their members as no one can collaborate alone. Thriving Practice Groups are of the utmost importance to achieving the mission of the IACP.

The mission of this Committee is to sustain and enhance the health of Practice Groups while also identifying and support those practice groups that may be ailing.

Our theme for 2023 will be “listen, synchronize and curate”.

The Practice Group Development Committee will support Practice Group development and growth by:

- engaging and building relationships with Practice Groups around the world to listen to their experiences so that we may learn how IACP can best support them and their members, including:
 - connecting with IACP’s regional taskforces to gain greater insight into the challenges and needs of their local Practice Groups.
 - connecting with Global Partners to build understanding of the needs of Practice Groups regardless of where they are located in the world.
 - identifying and implementing strategies for identifying Practice Groups that are not presently affiliated with IACP and undertaking outreach to those groups.
- exploring as a group what the concept of “best practice” means for different groups around the world, the language to use around this and how this can:
 - guide our work as a committee.
 - be used to assist the Friends Panel.
 - be incorporated into resources that we curate for Practice Groups to access on the website
- Liaising with other IACP Committees to identify and synchronize our mutual areas of interest and initiatives that support Practice Groups. We will raise awareness within Practice Groups of the offerings IACP has in the areas of these committees. These include:

- IDEA
- Standards & ethics
- Membership & Outreach
- Education & Training
- Curating kits of written, visual and recorded resources that centre around key issues or challenges facing Practice Groups and considering how best to make these available (eg. website resources, paid content etc.)
 - Continuing with, and overseeing, our usual business including:
 - increasing awareness of the support, resources and benefits that are available to Practice Groups through IACP.
 - assisting Practice Groups to grow and overcome developmental challenges through the provision of resources and mentoring support, including overseeing the implementation and operation of the “Friends Panel” project.
 - examining the results of the 2021 Practice Group survey to identify topical issues and best practices that support successful Practice Groups. It is envisioned that this information will inform future Committee activities and be disseminated through the IACP Community.
 - continuing to provide regular networking and education opportunities for those interested in the development and sustenance of Practice Groups, including Practice Group Development gatherings on Zoom at different time zones to support accessibility.

Expectations:

This committee is known as a group who roll their sleeves up to achieve their plans but share fun and friendship together along the way! Members of this Committee are expected to:

- attend and engage in monthly Committee Zoom meetings.
- participate in Practice Group Development Gatherings on Zoom (6 times per year).
- reach out to, and build relationships with, Practice Groups to identify how this Committee and IACP may be of service to them.
- serve as a liaison between this Committee and any other committee where they serve.
- initiate and participate in discussions on Slack/Website with Committee and Practice Group leaders; and
- actively participate in other activities identified by the Committee.

Research Committee: Erinn McKee – Hannigan, Robert Arthur, Randy Heller, Co - Chairs

Continue to support the implementation of the IACP Client Experience Survey developed by the Research Committee in 2020, promoting awareness of the survey, the benefits for professionals and clients of gathering the data and the best practices regarding its use.

- Work with the Practice Group Committee to promote distribution and use of the IACP Client Experience Survey by practice groups.
- Work with the practice groups on user friendly ways to analyze and interpret the data such that the results can be utilized for education and marketing purposes.
- Continue working with IACP staff to further refine the presentation and communication of existing research resources in the Members area of the IACP website.
- Support research efforts on Collaborative Practice by academic institutions, engaging graduate students to participate on the committee, and assisting them in their research endeavors.

Work Plan:

- Meetings of the Research Committee will be monthly, with the timing determined by a poll of the members. Meetings will be via zoom. Robert will send out a zoom link prior to each meeting.
- January - March 2023 (and continuing throughout 2023). The Research Committee will discuss/identify ways to support Practice Groups' awareness and use of the IACP Client Experience Survey. The Panel also will brainstorm ideas for collection and analysis of Practice Group Data shared with IACP, including the IACP Research Committee's role in the analysis and reporting of Practice Group data to IACP membership.
- March - June 2023 (and continuing throughout 2023). Continue work started in 2021 with IACP staff on the member resources area of the IACP website, refining the catalog of existing research materials available to members and improving its presentation on the new IACP website.
- Throughout the year - The Research Committee will continue to support research efforts by:
 - Presenting to interested groups about the benefits of implementation of the survey and how best to utilize the data gathered.
 - Serving as a clearing house for reporting/publishing data collected by Practice Groups, to the broader membership.
 - Assisting any interested practice groups with developing a data collection instrument so data can be collected in their respective jurisdictions from clients regarding their experience in Collaborative cases
 - Responding to inquiries from those in academic institutions interested in conducting research regarding Collaborative Practice, and foster such research, including assisting students with identifying research questions.

Expectations:

- The committee will meet once each month for 1 hour.
- Other tasks as determined by the committee.

Standards and Ethics Committee: Adam Cordover and Tricia Peters, Co-chairs

The Ethics & Standards Committee is charged each year to:

- Make general recommendations to the Board regarding possible revisions of the Standards and propose a process for making any such revisions.
- Monitor developments impacting the ethics and standards of Collaborative Practice.
- Review questions raised regarding ethics and standards of Collaborative Practice.
- Educate the Board about the IACP Practitioner, Training and Ethics Standards.
- Educate the greater Collaborative Practice community about the IACP Practitioner, Training and Ethics Standards.
- Undertake such other tasks as directed by the Board, President, or Executive Director, or as may be suggested by the committee and approved by the Board.

In addition, we intend to do the following:

- Confirm that the Committee name has been changed from **Standards & Ethics** Committee to **Ethics & Standards** Committee to highlight the importance of Ethics in Collaborative Practice.
- Invite practice groups from around the world to committee meetings to serve as an accessible resource and learn about practices in other areas. This will allow us to consider and potentially incorporate changes to our Ethics and Standards to be more inclusive and diverse.
- Continue to encourage education on Ethics and Standards, as well as serve as an ongoing resource for practice groups and newly trained Collaborative professionals.

Expectations:

- Participate in monthly committee meetings via Zoom.
- Participate in other activities identified by the committee: Forum workshop, annual webinar, Speakers Bureau, etc.
- Be familiar with IACP Ethical Standards