

2021 IACP Committee and Task Force Charges

Access to Collaboration Committee:

Brian Galbraith & Liza Thayer, Co-Chairs

- **Charge:**
 - Collecting information from IACP members about existing pro bono, low cost, modest means and streamlined programs.
 - Sharing information about existing programs and initiatives that are intended to increase access to the Collaborative Practice model with IACP members through the website, social media, the Collaborative Connection, the Collaborative Review, the Speakers Bureau, the annual Forum and other platforms.
 - Creating a community of professionals who are initiating, or operating programs or initiatives intended to increase access to the Collaborative Practice model. The purpose of the community is to provide the opportunity for members to learn and support each other in this work.
 - Encouraging and supporting IACP members to establish new programs intended to increase access to the Collaborative Practice model by creating a community of like-minded professionals and sharing information about best practices.
- **Expectations:**
 - Monthly meetings of one hour via Zoom usually on a Monday at 10:00 am EST
 - Some committee members may participate in a webinar and/or a workshop at the next Forum.
 - Occasional voluntary tasks between meetings such as reaching out to practice groups to determine if they have an access program. This is minor.
- **Meeting Times:** Monday at 10:00 am EST, monthly

Education and Training Committee:

Julia McAninch, Chair, Cheryl Panther & Clarissa Rayward, Co-Chairs

- **Charge:**
 - Training professionals has been one of the ways IACP has approached transforming the way families resolve conflict. Through training professionals, we equip them with a new lens and skills in which to approach their conflict resolution work. This has been done primarily through workshops annually at Forum but more recently has expanded through IACP Faculty led Introductory Interdisciplinary Trainings, webinars, and online classes.
 - Training, or teaching skills and their practical application over a shorter period of time, has been an area of strength for IACP. Education, or teaching theoretical foundations to increase knowledge over an extended period of time, is a new area to be developed further. This committee will do the exciting work of defining the arc of education for IACP. This will include defining the focus, the path, the branding, and the systems to support the programming.
 - Training will be supported by this committee through webinars. A Webinar Review

Panel will make requests to members to submit webinars, select webinars submitted from IACP members, and develop a system with IACP staff for keeping a webinar program occurring on a monthly basis.

- The committee will continue to support Online Education by making requests to members to repeat or create new online courses. The committee will consider how these courses may fit within the core curriculum. The branding and systems to support online education will be developed with input from IACP staff.
- One of the most exciting components the committee will do is explore a Core Curriculum for each profession beyond the Introductory Interdisciplinary Training building on the paradigm shift within each discipline and understanding and developing their role. Courses on team development and Collaborative concepts will also be in the core curriculum. The committee will define the core components, pacing, educators, and logistics for the core curriculum.
- Expectations:
 - The committee will meet once a month for 1-1/2 hours. The date and time will be determined by the committee chair, with input from the members, once the members have been selected. The committee will have global participation, so the time may be early or late for some members, with the hope of trying to be as accommodating for all time zones as possible.
 - Subcommittee work will be a component of the overall committee work, including the Website Review Panel. Committee members will be asked to participate in work between meetings, being mindful of the many priorities.
- Meeting Times: TBD

Equity and Inclusion Committee: **Olivia Fürst & Julia McAninch, Co-Chairs.**

- Charge:
 - Collaborative Practice clients and professionals mostly look alike. They are white, heterosexual, middle or upper class, self-employed, middle-aged and have some post-secondary education.
 - Why is Collaborative Practice only attracting such a narrow group of professionals and clients? What impediments need to be overcome so that our clients and professionals are more representative of the diversity of the world? What can the IACP do to increase the diversity of our professional community and our client base?
 - The IACP is committed to achieving equity and inclusion.
 - The task of our committee will be to evaluate where we stand, identify areas needing strengthening, and propose actions that will bring about meaningful change.
 - Our committee will be advising the IACP board, executive director, forum planners, and other committees about concrete steps they can take to foster equity and inclusion throughout our organization. We will provide information and take initiative in the greater collaborative community to foster diversity among our professionals and our clientele.
 - Our committee will be setting the direction for future years. We invite you to get involved so that you can make the greatest impact going forward.
 - We will be forming a committee that is diverse in terms of race, age, sexual orientation, gender, class background, ability, language, geography, and professions.
- Expectations:
 - The committee meets the first Monday of each month, 5 – 6:30 a.m. PDT to accommodate our global committee. The committee work is ongoing, so the committee

meets every month.

- Subcommittee work will be a component of the overall committee work. Committee members will be asked to participate in work between meetings, including reviewing and providing comments on materials from within IACP.
- Meeting Times: First Monday of the month, 5:00am-6:30am PDT

Forum Workshop Proposal Review Committee:

- Charge:
 - The Forum Workshop Proposal Review Committee will review workshop proposals for the 2020 Forum and provide critical input on workshop selection. We need a large and diverse committee, and members will have a significant impact on the Forum program! This committee's work will take place over a few weeks in February-April. There are no meetings, all work takes place online.

Fundraising Committee:

Adam Cordover, Lori Gephart, & Kevin Scudder, Co-Chairs

- Charge:
 - The Fundraising Committee provides crucial support for IACP's mission by raising funds that fill the gap between the cost of running the organization and the revenue that comes from membership dues and Forum registration, enable us to expand our offerings, and spread Collaborative Practice to new communities. Our goal is to build on the foundational work and successes of this Committee's previous year, taking what we learned from that work to ever improve this year in increasing both the number of donors and the total dollar amount of donations made to IACP.
 - Importantly, this year the Fundraising Committee will be rolling out a Planned Giving program designed to create a new stream of donations that will fund IACP for years to come.
- Expectations:
 - Regular participation in one-hour monthly Committee Meetings via Zoom;
 - While it will be essential to assist with all tasks of the Committee, Members will be asked to choose one area of this Committee in which they "specialize". Whichever area you choose to focus your energy, you will be expected to be timely in the completion of your tasks and clear in your communications to the Co-Chairs and Committee members;
 - Directly solicit prospective donors for Sustaining Link, Leadership Link, Planned Giving, and Count-Me-In donations.
 - Help with the review of our existing fundraising structure and being creative in making adjustments to this structure so we can achieve our objectives;
 - Explore and recommend other methods of fundraising for IACP in addition to the Annual, Leadership Links, Sustaining Links, and Count-Me-In campaigns;
 - Engage and relationship-build with Collaborative Professionals (individually and through Practice Groups), including current and former Leadership Links, Sustaining Links, and Count-Me-In donors;
 - Nurture the success of the Sustaining Links program and invite more committed Collaborative professionals to take part in this program on a sustained basis, making them aware of additional benefits (i.e. quarterly Zoom video trainings) as an incentive to be part of this program;
 - Continue development, fostering and nurturing of a cultural community of generous

- donors and financial support to mainstream the concept of financial donations;
- Reevaluate and review how we use resources (i.e. Board members, Committee members, etc.) to assist with fundraising and open new fundraising avenues;
- Explore new fundraising opportunities to help achieve our goals and to undertake a direct study of fundraising ideas, efforts and campaigns;
- Continue development of potential sponsors for the Forum and partnerships with IACP;
- Start an education campaign geared to those outside the US to help change the paradigm in fundraising expectations in their country while being culturally sensitive;
- Participate in other activities identified by the Committee;
- Sign up for times at the Count-Me-In at the San Diego, 2021 Forum; and,
- Have fun being on one of IACP's most important Committees.
- Meeting Times: TBD

Higher Education Committee:

Kevin Scudder & Joshua Jones, Co-Chairs

- Charge:
 - IACP's Collaborative Higher Education Task Force (CHETF) works to expand Collaborative Practice course and clinic offerings in colleges and universities. The CHETF currently focuses on schools in Canada and the United States and foresees a geographical expansion in the future.
- Expectations:
 - Actively participate in monthly, one-hour Task Force meetings via Zoom (January – November).
 - Lead the development of at least one project in the Committee's Work Plan. These tasks or projects include research, outreach, or curricula / program development.
 - Review CP course material received by the CHETF and share impressions with other Task Force members..
 - Develop written material for universities and colleges.
 - Participate in other activities, as identified by the CHETF or as assigned by IACP.
 - Coordinate with Membership Committee in connecting graduates with Collaborative communities and IACP
- Meeting Times: TBD

Membership and Outreach Committee:

Melissa Sulkowski & Cheryl Panther, Co-Chairs

- Charge:
 - Membership and Outreach is one of the IACP's most important and essential committees. Our mission is to spread the word globally on Collaborative Practice. In doing so, our hope is to build respect and appreciation for the leading role of the IACP, drive membership, and provide critical resources for our continued work. A core component of that effort is our constant focus on maintaining and creating value for IACP members.
 - This is a committed, thoughtful, hard-working committee focused on these goals:
 - Committee members will promote IACP and Collaborative Practice in their own geographic and professional communities.
 - Outreach by committee members to lapsing IACP members. This task is divided

among committee members, with email templates provided, to ensure that the task is manageable and not burdensome for anyone.

- Host an annual IACP Forum welcome event.
- Hold a Zoom gathering in January 2021 for new IACP members to answer questions and energize new members. Potentially create a Slack channel for New Member communications.
- Continued education on available resources for current IACP members and discussion on the development of a potential training for IACP members on the identified need to “get cases” by IACP members.
- Identification of barriers for practice groups not requiring IACP membership of their members. In addition, a develop a plan for outreach to professionals who have received Collaborative Training, belong to practice groups, and have not yet joined IACP.
- Discuss a plan for inclusion of IACP membership materials, for ease of joining, to participants of any Introductory Collaborative Practice training. This will require outreach to trainers to facilitate this effort.
- Brainstorm ideas for a potential membership campaign.
- Finalize Collaborative Practice Power Point presentation, to be available free of charge to all IACP members.
- Expectations:
 - Participate in monthly committee meetings via Zoom.
 - Participate in timely outreach to lapsing IACP members.
 - Participate in other activities identified by the committee.
- Meeting Times: TBD

Practice Group Development Committee:

Adam Cordover & Selina-Jane Trigg, Co-Chairs

- Charge:
 - Engagement and relationship building with Practice Groups around the world.
 - Serve as a resource to Practice Groups.
 - Identify Practice Groups that are struggling and reach out to those Practice Groups.
 - Help guide Practice Groups to better serve their members.
 - Educate Practice Group leaders on the developmental norms of Practice Groups.
 - Encourage Practice Groups to develop mission statements and offer other ideas on how to strengthen relationships within the Practice Group.
 - Increase awareness of IACP support such as Speakers Bureau, trainings, and marketing tools.
 - Gather insight from Practice Group leaders on how the IACP can provide more value to their members.
 - Recommend to the IACP Board and staff other means to support Practice Groups.
 - Provide mentoring to new practice groups
- Expectations:
 - Attend monthly Committee Zoom meetings;
 - Participate in Practice Group Leader Meetings every other month;
 - Help identify struggling Practice Groups;
 - Reach out to struggling Practice Groups to see how this Committee and IACP can help;
 - Participate in discussions on Slack with Committee and practice Group Leaders;
 - Develop tips for the Collaborative Connection and articles for the blog; and

- Participate in other activities identified by the Committee.
- Meeting Times: TBD

Standards and Ethics Committee:

Melissa Sulkowski, Chair

- Charge:
 - Make general recommendations to the Board regarding possible revisions of the Standards and propose a process for making any such revisions.
 - Monitor developments impacting the ethics and standards of Collaborative Practice.
 - Review questions raised regarding ethics and standards of Collaborative Practice.
 - Educate the Board about the IACP Practitioner, Training and Ethics Standards.
 - Educate the greater Collaborative Practice community about the IACP Practitioner, Training and Ethics Standards.
 - Undertake such other tasks as directed by the Board, President or Executive Director, or as may be suggested by the committee and approved by the Board.
- Expectations:
 - Participate in monthly committee meetings via Zoom.
 - Participate in other activities identified by the committee.
 - Be familiar with IACP Ethical Standards
- Meeting Times: TBD

UCLA ADVISORY PANEL

Robert Merlin, Chair

- Charge:
 - The UCLA Advisory Panel will be the resource for practitioners in states working to enact the UCLA and will continue to keep the Collaborative community informed of such efforts through articles and website updates.
- Expectations:
 - Participate in monthly committee meetings via Zoom.
 - Participate in other activities identified by the committee.
- Meeting Times: TBD