



INTERNATIONAL ACADEMY OF
COLLABORATIVE PROFESSIONALS

Resolving Disputes Respectfully

Requirements for IACP Board Service

Potential Board members must have 1) maintained IACP membership for at least one year, 2) served on at least one IACP committee prior to consideration for Board service, and 3) attended at least one Networking and Educational Forum. In deciding whether or not to express your interest in Board service, the Nominating Committee asks that you carefully consider that we will contact members of your community, including, but not limited to all of those who provide recommendation letters for your Expression of Interest and other references you provide. Additionally, please consider the fact that you will be expected to be willing and able to undertake the following Board member responsibilities, as each individual Board member is expected to:

- Maintain an active IACP membership.
- Attend three yearly in-person Board meetings (one in January that is several days in duration, a second in May or June that is at least two days in duration and the third at the Forum each year on the Wednesday prior to the Forum beginning) and assume a portion of associated costs.
 - Board members are reimbursed for actual roundtrip airfare (restricted economy, 30 days advanced purchase for North American members; flexible economy, 30 days advanced purchase for members outside of North America) for attendance at the January and May/June in-person Board meetings. The cost of roundtrip airfare is not reimbursed for the Board meeting that coincides with the Forum. However, where a Board member needs to arrive in the Forum city a day early in order to attend the Forum Board meeting, one night of hotel charges will be reimbursed.
 - Board members are expected to pay their own lodging expenses for Board meetings and for the Forum.
- Attend the yearly Networking and Educational Forum.
 - Current Board members are provided complimentary Forum registration. However, incoming Board members are not members of the Board until after the Forum ends, but they are expected to attend the Forum and the Board meeting immediately prior to taking office at their own cost.
- Regularly attend scheduled video conference board meetings, which may be up to 2 hours in length.
- Participate actively in Board work including chairing or co-chairing committees or task forces, which will result in additional video conferences and meeting times. Your location or that of your committee members may result in difficulty in scheduling calls during normal business hours.
- Volunteer for and accept assignments as needed by IACP.
- Prepare for meetings; remain informed about IACP's mission, services, policies and programs.
- Participate in fundraising for the organization.
- Make a substantial personal financial contribution to IACP's Annual Fund each year while on the Board, beginning in the first fiscal year of Board service and for each fiscal year you are on the Board. The suggested donation amount is \$2,000 USD each fiscal year.

- Assist the Board in carrying out its fiduciary responsibilities, such as reviewing monthly financial statements, and establishing and monitoring the organizational budget.
- Follow conflict of interest and confidentiality policies.
 - Current IACP Training Faculty members may submit an Expression of Interest for Board service with the understanding that, if selected to the Board, the Faculty members would need to resign from the Training Faculty because Board members are not to be compensated for presentations associated with Board, committee, or task force work or for presentation of materials prepared by or under the auspices of IACP.
- Serve as an ambassador of IACP.